

***Intent to Apply Form***



Name of Applicant \_\_\_\_\_

Legal Name if Different \_\_\_\_\_

For Organizations, please also include:

Artistic/Executive Director \_\_\_\_\_

Contact Person \_\_\_\_\_

Address

\_\_\_\_\_

City / Street / Zip

\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Web Site \_\_\_\_\_

One sentence description of occurrence:

**FINANCIAL INFORMATION:**

Have you ever received funding from TCBF before? If so, please write down the amount and the date you received it.

Amount \_\_\_\_\_ Date \_\_\_\_\_

Total Organizational Budget for current Fiscal Year (if applicable) \_\_\_\_\_

Amount of Request from TCBF \_\_\_\_\_

Brief explanation of how requested funds would be used:

Please email the Intent to Apply form to: [TCBFBoston@gmail.com](mailto:TCBFBoston@gmail.com)

Or mail to: StageSource, 15 Channel Center St, Suite 103, Boston, MA 02210 ATTN: TCBF

**The TCBF Board will let you know within two weeks of receiving your Intent to Apply whether or not you will be asked to submit an Application for Support. If your request is approved, you will be sent the Application for Support, which must be completed and returned within 45 days. An applicant may apply up to three times for the same need/occurrence and may only apply once per calendar year for the same need/occurrence.**

*TCBF Board of Directors:*

Amy Spalletta (President), Robert D. Murphy (Vice President), Karen Perlow (Treasurer), Ilyse Robbins (Clerk),

Ginger Lazarus, Alex Lonati, Sarah Newhouse,

David Remedios, Brian Robinson, Cheryl Singleton, Alexandra Smith

*email: [TCBFBoston@gmail.com](mailto:TCBFBoston@gmail.com)*

*TCBF, PO BOX 327, 411A Highland Ave, Somerville MA 02144*



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